

## **FORENSIC QUALITY COORDINATOR**

Salary range: KYD\$80,889 to KYD\$97,259 per annum

The Forensic Quality Coordinator manages the laboratory and morgue quality assurance program (QAPISO) ensuring operational compliance within those activities to which it applies, and according to international standards with which it is accredited. Postholder also performs casework activities, including validation studies in forensic drug analysis and identification where necessary.

**Primary Responsibilities include:** The successful applicant manages the forensic science laboratory's ISO17025-based quality assurance program for DNA analysis, forensic chemistry, toxicology, and criminalistics (QAPISO) – generating documents and maintaining QAPISO in accordance with international standards. Postholder also manages JCI accreditation of the morgue services; harmonize QAPISO with the hospital's JCI policies and practices. This includes leading internal and external audits with accrediting bodies, providing necessary training to laboratory staff QAPISO policies and procedures, monitoring and interpreting quality assurance activities necessary for the successful functioning of the laboratory services. Works towards obtaining ISO accreditation status for those services not already under the ISO accreditation scope. Postholder also undertakes personal casework in forensic drug chemistry/ toxicology discipline, including contemporaneous note writing, reporting, exhibit examinations and sample analyses according to international standards. Attends crime scenes within areas of expertise as required by law enforcement agencies and court as an impartial expert witness to give verbal evidence on scientific findings.

**Qualification & Experience:** The successful applicant must have Bachelor's degree in Biochemistry, Chemistry or Forensic Science-related area plus a Master's degree, or higher, in a specialist forensic science discipline (or equivalent). An experienced Forensic Scientist and Quality Assurance professional (Quality Manager as defined by ISO standards for forensic laboratories) with at least 5-7 years' experience working in an ISO-17025 accredited laboratory, performing simple and complex forensic analyses. Must be an experienced assessor performing ISO 17025 internal/external audits, writing standard operational procedures (SOPs), technical manuals, interpretation guidelines for ISO-17025 quality systems and have quality assurance training with FBI QAS in a forensic laboratory setting. Experienced and knowledgeable using instrumentation for forensic analyses, proficient in the use of specialised analytical equipment including, but not limited to: GC/MS, HPLC, IR spectrometry and Microscopy and where applicable, use of associated computer software. Must be an experienced expert witness who have attended court, providing impartial verbal evidence and explaining scientific interpretations.

A remuneration and benefits package, commensurate with experience and qualifications will be offered to the successful candidate.

**NOTE: Incomplete applications will not be considered. All applicants must complete and submit a HSA Application Form, and resume via e-mail to [hsa.jobs@hsa.ky](mailto:hsa.jobs@hsa.ky) using pdf format. Log on to our website at [www.hsa.ky](http://www.hsa.ky) to access Application Form and Job Description.**

**COVID-19 vaccine is required for employment at the HSA.**

**Deadline for Forensic positions: October 17, 2021**